



Company:	Project Number:
Product:	Standard:

Listing and Certification Checklist

Scheme Type: General Code Evaluation TCB Carbon Footprint ECEE CB EPA WaterSense Prefabricated Buildings, Modules, and Panels

Check One: New Listing Revising Manufacturing Location Add Product/ Standard to Existing Listing Revising Formulation or Component Client Name Change

DOCUMENT	DOCUMENT COMPLETED & SIGNED?	
	YES	NA
General - Factory Audit Manual		
Listing Letter (QSF 7.11-3)	<input type="checkbox"/>	<input type="checkbox"/>
Listing Page (QSF 7.12-1)	<input type="checkbox"/>	<input type="checkbox"/>
Listing Agreement ((QSF 7.1-4 or QSF 7.1-4-B)	<input type="checkbox"/>	<input type="checkbox"/>
Evaluation Report (QSF 7.11-2 or QSF 7.11-2-ELE)	<input type="checkbox"/>	<input type="checkbox"/>
Evaluation Report Addendum	<input type="checkbox"/>	<input type="checkbox"/>
Quality Manual, Drawings, FIP, etc.	<input type="checkbox"/>	<input type="checkbox"/>
IPI (QSF 10.1-02, QSF 10.1-03 or FUJ)	<input type="checkbox"/>	<input type="checkbox"/>
General - Listing Supporting Documents		
Certification Application, Quote with signature	<input type="checkbox"/>	<input type="checkbox"/>
Test Plan	<input type="checkbox"/>	<input type="checkbox"/>
Label Artwork (French where required)	<input type="checkbox"/>	<input type="checkbox"/>
Test Form / Test Report	<input type="checkbox"/>	<input type="checkbox"/>
Testing Checklist (QSF 7.6.4-2)	<input type="checkbox"/>	<input type="checkbox"/>
Evaluation Checklist (QSF .6.4-1)	<input type="checkbox"/>	<input type="checkbox"/>
Findings Letter (QSF 7.14-1)	<input type="checkbox"/>	<input type="checkbox"/>
Client Response Letter	<input type="checkbox"/>	<input type="checkbox"/>
Follow-up Deficiency Letter (QSF 7.14-2)	<input type="checkbox"/>	<input type="checkbox"/>
Agreement Between Listee & Manufacturer (QSF 7.1-5)	<input type="checkbox"/>	<input type="checkbox"/>
Client's Authorization for Agent (QSF 18.1-2)	<input type="checkbox"/>	<input type="checkbox"/>
Tradename Multiple Listee Form (QSF7.1-3)	<input type="checkbox"/>	<input type="checkbox"/>
Additional Facilities Form (QSF 7.1-2)	<input type="checkbox"/>	<input type="checkbox"/>
Electrical		
Findings Letter (QSF 7.14-1-ELE)	<input type="checkbox"/>	<input type="checkbox"/>
Listing Report Addendum (QSF 7.11-6 – ELE)	<input type="checkbox"/>	<input type="checkbox"/>
Other		
RV Evaluation Report (QSF 7.11-8)	<input type="checkbox"/>	<input type="checkbox"/>
Batch Certification Report (QSF 10.1-06)	<input type="checkbox"/>	<input type="checkbox"/>
IECEE CB		
IEC 62304 Software Review (QSF 7.6.3-1)	<input type="checkbox"/>	<input type="checkbox"/>
ISO 14971-2007, Process Review Checklist (QSF 7.6.3-2)	<input type="checkbox"/>	<input type="checkbox"/>
RMF Checklist for IEC 60601-1 Edition 3.1 (QSF 7.6.3-3)	<input type="checkbox"/>	<input type="checkbox"/>
PEMS Clause 14 of 60601-1 Checklist (QSF 7.6.3-4)	<input type="checkbox"/>	<input type="checkbox"/>
IEC 62366, Usability Checklist (QSF 7.6.3-5)	<input type="checkbox"/>	<input type="checkbox"/>

DOCUMENT	DOCUMENT COMPLETED & SIGNED?	
	YES	NA
Code Evaluation		
Code Evaluation Report General Application (QSF 7.6.5-1)	<input type="checkbox"/>	<input type="checkbox"/>
Code Evaluation Internal Review Checklist (QSF .7.6.5.2)	<input type="checkbox"/>	<input type="checkbox"/>
Code Evaluation Plan (QSF 7.6.5-3)	<input type="checkbox"/>	<input type="checkbox"/>
EPA WaterSense		
EPA WaterSense Addendum Listing Agreement (QSF 7.6.6-1)	<input type="checkbox"/>	<input type="checkbox"/>
Carbon Footprint		
Verification of Carbon Footprint Checklist (QSF 7.6.7-1)	<input type="checkbox"/>	<input type="checkbox"/>
Verification of EPD for Carbon Footprint Checklist (QSF 7.6.7-2)	<input type="checkbox"/>	<input type="checkbox"/>
Affidavit Template for clients (QSF 7.6.7-3)	<input type="checkbox"/>	<input type="checkbox"/>
EPD Input Form (QSF 7.6.7-4)	<input type="checkbox"/>	<input type="checkbox"/>
Telecommunication Certification Body (TCB)		
TCB Application (QSF 7.1-1 – ISED-TCB)	<input type="checkbox"/>	<input type="checkbox"/>
Certificate for ISED	<input type="checkbox"/>	<input type="checkbox"/>
Updated Surveillance Spreadsheet	<input type="checkbox"/>	<input type="checkbox"/>
TCB Evaluation Checklist (QSF 7.6.4-1)	<input type="checkbox"/>	<input type="checkbox"/>
TCB Testing Checklist (QSF 7.6.4-2)	<input type="checkbox"/>	<input type="checkbox"/>
ISED Certificate (QSF 7.6.4-3)	<input type="checkbox"/>	<input type="checkbox"/>
Canadian Representative Attestation Letter (QSF 7.6.4-4)	<input type="checkbox"/>	<input type="checkbox"/>
ISED Confidentiality Letter Template (QSF 7.6.4-5)	<input type="checkbox"/>	<input type="checkbox"/>
Power of Attorney Template (QSF 7.6.4-6)	<input type="checkbox"/>	<input type="checkbox"/>
REL Acknowledgement Template QSF (7.6.4-7)	<input type="checkbox"/>	<input type="checkbox"/>
Agent Authorization Letter Template (QSF 7.6.4-8)	<input type="checkbox"/>	<input type="checkbox"/>
FCC Confidentiality Request Template (QSF 7.6.4-9)	<input type="checkbox"/>	<input type="checkbox"/>
Instructions for Label Location Justification QSF 7.6.4-10)	<input type="checkbox"/>	<input type="checkbox"/>
Prefabricated Buildings, Modules, and Panels (specify below)		
BP Listing Report Addendum (QSF 7.11-6)	<input type="checkbox"/>	<input type="checkbox"/>
Pre-fabricated Buildings Evaluation Report (QSF 7.11-7)	<input type="checkbox"/>	<input type="checkbox"/>
FR Modular Home Evaluation Report (QSF 7.11-7)	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify)		
	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Describe the scope of work of this project including: 1) Models added or removed, 2) Plant locations added or removed, 3) Additional standards used for evaluation, and 4) Any other information:

