

QAI Job Number: QAI-PM- RAN
JOB TITLE: Project Manager
LOCATION: Rancho Cucamonga, California
NUMBER OF POSITIONS: 1
POSTING DATE: Immediate
CLOSING DATE: Open Until Filled

BACKGROUND:

QAI laboratories is a testing, inspection and certification organization providing services to manufacturers of Electrical Products, Building Products, Vehicles, Factory Built Structures and other regulated products. Recognition of the QAI name and logo have grown significantly over the past few years resulting in significant expansion of the business.

DUTIES: The successful candidate will perform, but not limited to, the following duties:

Under direction of the Operations/Division Manager:

- Performs inspections, audits and tests of facilities, services, products and assemblies.
- Performs testing of products in a specified discipline.
- Deals directly with clients.
- Maintains a high level of technical competence in the subject field.
- Has overall responsibility for ensuring assigned projects are completed as scheduled.
- May have overall responsibility of completing certification files for review by the Certification Manager or Director of Engineering.
- Meets the criteria of Technician or Engineer
- Scope of technical authority.
- Duties as assigned by management.

QUALIFICATION: The successful candidate will have:

Must have a technical diploma in an engineering discipline or equivalent or be qualified by QAI as able to work with limited supervision in a specific technical area. Should be familiar with Microsoft Office software and have good written and oral communication skills.

Key Technical Competence:

- Practical knowledge in the areas of expertise.
- Able to provide technical guidance on requirements in testing, inspection, and/or certification in their relevant field of expertise.
- Able to evaluate necessary requirements for testing, inspection, and/or certification and develop timelines which meet the needs of the client and QAI.
- Able to meet expected timelines and grasps the concept of prioritization.
- Able to multi-task and coordinate many activities across multiple departments, teams, and locations within the organization.
- Able to identify conformance to test, inspection, and/or certification criteria and communicate this to clients and throughout the organization.



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LOS ANGELES, CA: 909.483.0250 ph. | 909.483.0336 fx.
TULSA, OK: 918.437.8333 ph. | 918.437.8487 fx.
TORONTO, ON: 905.605.5444 ph.
WEBSITE: WWW.QAI.ORG

APPLYING:

QAI Laboratories offers competitive compensation and benefits package including base salary, plus performance incentives, medical, dental, and other perks.

Note: Applications will only be accepted when emailed in MS Word or PDF format, and must have a job-specific cover letter. Please be sure to include the QAI job number in the subject line.

Equal Opportunity Employer

QAI Laboratories is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to sex, race, color, religion, national origin, age, marital status, political affiliation, sexual orientation, gender identity, genetic information, disability or protected veteran status. We are committed to providing a workplace free of any discrimination or harassment.