

**QAI Job Number:** QAI-ELE010  
**JOB TITLE:** Electrical Project Manager  
**LOCATION:** Everett, Washington  
**NUMBER OF POSITIONS:** 1  
**CATEGORY:** Operations – Testing and Evaluation  
**POSTING DATE:** Immediate  
**CLOSING DATE:** Open

**BACKGROUND:**

QAI Laboratories is a Professional Certification Body/Test Laboratory/ Inspection Body with offices located in Washington, California, Oklahoma, Virginia, Ontario and British Columbia. AS one of the newest NRTL's QAI's name and logo have become increasingly recognized throughout the Certification world resulting in steady growth of the business.

QAI Laboratories is currently looking for an Electrical Safety Engineer who can work independently with minimum supervision to evaluate compliance of Electrical products to UL, CSA & IEC standards working out of our Everett, WA lab:

**DUTIES:** The successful candidate will perform, but not be limited to, the following duties:

- Performing testing and evaluation to the National Electrical Standards (UL, CSA, etc.).
- Be able to make judgment calls on compliance of products to UL, CSA & IEC standards
- Become familiar with the QAI quality system and administrative procedures.
- Be able to travel throughout USA and Canada for up to two weeks per month.
- Be able to write concise, objective, and informative test reports, and documents.
- Perform field audits and field inspections at remote client sites.
- Be able to interact effectively with customer and staff as required.
- Must be willing to part of an energetic team with a can do attitude.

**SPECIFIC DUTIES:** The successful candidate will be immediately trained in the following areas:

- Testing and evaluation of products to CSA, UL & IEC standards. With QAI procedures
- Conduct inspections and evaluations both in-lab or at the client's site.
- Documenting the results of tests, inspections and evaluations.

**QUALIFICATIONS:** The successful candidate will:

- Have an Electrical trade certificate or Electrical Engineering Degree
- 5-10 years' experience working with UL and CSA electrical standards
- Possess superior MS Word and Excel skills, be proficient with email and Adobe Acrobat
- Possess the ability to read, understand, and apply technical standards towards product certification, testing, and inspection.
- Possess "Good Laboratory Practice" skills essential for testing products.
- Possess good interpersonal and communication skills



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TORONTO, ON: 416.550.9280  
SEATTLE, WA: 425.512.8419  
WEBSITE: WWW.QAI.ORG

**ADDITIONAL INFORMATION:**

- Candidates must hold a valid drivers license.
- Candidates must hold a valid passport or be able to obtain a valid passport, and must be able to travel to Canada and international destinations.

**APPLYING:**

Interested candidates should submit their applications to [jstadnik@qai.org](mailto:jstadnik@qai.org). Please indicate the QAI Job number in the subject line of the email and in the subject line of your cover letter.