

QAI Job Number: QAI ELE019
JOB TITLE: Project Manager / Project Reviewer - Electrical Safety
LOCATION: Vaughan, Ontario
NUMBER OF POSITIONS: 1
CATEGORY: Testing and Evaluation
POSTING DATE: August 13, 2019

BACKGROUND:

QAI laboratories is a testing, inspection and certification organization providing services to manufacturers of Electrical Products, Building Products, Vehicles, Factory Built Structures and other regulated products. Recognition of the QAI name and logo have grown significantly over the past few years resulting in the significant expansion of the business.

QAI Laboratories is currently looking for an applicant to work in our Vaughan, Ontario facility to fulfill the following tasks:

DUTIES: The successful candidate will perform, but not be limited to the following duties:

- Performing testing and evaluation of electrical products, to nationally recognized electrical safety standards (CSA, UL, IEC, etc.).
- Build, construct, develop testing jigs and set-ups, document results of tests, inspections and evaluations.
- Environmental testing.
- Become familiar with the QAI quality system and administrative procedures.
- Be able to travel throughout Canada and the USA as business dictates.
- Be able to write and review concise, objective, and informative test reports, and documents.
- Perform factory inspections and field evaluations at remote client sites.
- Be able to interact effectively and professionally with customer and staff, as required.
- Must be willing to part of an energetic team with a can-do attitude.

QUALIFICATIONS: The successful candidate will:

- Bachelor's degree in electrical engineering, or equivalent.
- 2+ years directly related experience.
- Possess the ability to read, understand, and apply technical standards towards product certification, testing, and inspection.
- Hazardous location experiences an asset.
- Possess superior MS Word and Excel skills, be proficient with Email and Adobe Acrobat.
- Possess "Good Laboratory Practice" skills essential for testing products.
- Possess good interpersonal and communication skills.

Key Technical Competence:

- Practical knowledge in the areas of expertise.
- Able to provide technical guidance on requirements in testing, inspection, and/or certification in their relevant field of expertise.
- Able to evaluate necessary requirements for testing, inspection, and/or certification and develop timelines which meet the needs of the client and QAI.

- Able to meet expected timelines and grasps the concept of prioritization.
- Able to multi-task and coordinate many activities across multiple departments, teams, and locations within the organization.
- Able to identify conformance to test, inspection, and/or certification criteria and communicate this to clients and throughout the organization.

ADDITIONAL INFORMATION:

- Candidates must hold a valid Ontario driver's license.
- Candidates must hold a valid passport, or be able to obtain a valid passport, and must be able to travel to the US and international destinations.

APPLYING:

QAI Laboratories offers competitive compensation and benefits package including base salary, plus performance incentives, medical, dental, and other perks.

Note: Applications will only be accepted when emailed in MS Word or PDF format and must have a job-specific cover letter. Please be sure to include the QAI job number in the subject line.

Equal Opportunity Employer

QAI Laboratories is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to sex, race, color, religion, national origin, age, marital status, political affiliation, sexual orientation, gender identity, genetic information, disability or protected veteran status. We are committed to providing a workplace free of any discrimination or harassment.