

QAI Job Number: QAI-0053
JOB TITLE: Plan Reviewer and Inspector
LOCATION: Burnaby, British Columbia
NUMBER OF POSITIONS: 2
CATEGORY: Modular Construction Program: Evaluation, Inspection, Testing
POSTING DATE: Immediate
CLOSING DATE: November 15, 2017
SALARY: TBD

BACKGROUND:

QAI Laboratories Ltd. (QAI) is a professional certification body, test laboratory, and inspection agency with offices in Vancouver (BC), Toronto (ON), Los Angeles (CA), and Tulsa (OK). Over the last few years, the QAI name and logo have become increasingly recognized throughout the industry resulting in steady growth of the business.

QAI is currently seeking a plan reviewer and inspector to support our modular construction and factory built structure business in Canada and US. This role involves evaluation of documentation for compliance with code requirements, travel to inspect factories for compliance, and direct communication with QAI clients.

DUTIES: The successful candidate will as a minimum:

- Review drawings and documents relating to a variety of products to determine compliance with the relevant codes and standards
- Write concise, detailed, accurate, and objective reports
- Travel throughout Canada and the USA to perform inspections at manufacturing sites
- Become familiar with the QAI quality system and administrative procedures
- Become familiar with the Building Codes of Canada, National Plumbing Code, National Gas Code, and the Canadian Electrical Code.
- Interact effectively and professionally with customers and staff
- Provide support to the QAI sales team
- Participate in an energetic team with a can do attitude

QUALIFICATIONS: The successful candidate will:

- Have a technical diploma or completed a trades program from an accredited Institution. The following subject areas of education are beneficial: building plan reviewing, building science, plumbing/gas/electrical trades, material or mechanical engineering
- Fluency in English both written and oral. French language an asset.
- Have knowledge and understanding of Canadian building, plumbing, gas and electrical codes
- Be able to read and understand a set of technical drawings
- Possess the ability to read, understand, and apply technical codes and standards towards product certification, testing, and inspection projects
- Be personable, friendly, and able to explain code and regulatory requirements to clients both verbally and written in English
- Work well in a team environment
- Possess MS Office skills and proficiency with email
- Hold a valid Canadian driver's license
- Hold a valid passport or be able to obtain a valid passport to gain access to the USA and other international destinations
- Be self-motivated, detail oriented, and eager to learn

ADDITIONAL QUALIFICATIONS: The following skills are an asset:

- Hands on experience in construction
- Experience working within an ISO quality control system

The successful candidate will progress, subject to satisfactory performance, through a 3 month probation and training period

APPLYING:

Interested candidates should submit their applications to mdobre@qai.org. Please indicate the QAI Job number in the subject line of the email and in the subject line of your cover letter.