

QAI Job Number: QAI ELE018
JOB TITLE: Medical Equipment Project Manager /
Project Reviewer - Electrical Safety
LOCATION: Burnaby, British Columbia
NUMBER OF POSITIONS: 1
CATEGORY: Testing and Evaluation
POSTING DATE: October 24, 2018

BACKGROUND:

QAI Laboratories is a Professional Certification Body/Test Laboratory/ Inspection Body headquartered in Burnaby, British Columbia. The QAI name and logo have become increasingly recognized throughout the product certification world resulting in steady growth of the Certification, Testing, and Inspection business.

QAI Laboratories is currently looking for an applicant to fulfill the following tasks:

DUTIES: The successful candidate will perform, but not be limited to, the following duties:

- Performing testing and evaluation of electrical products, primarily medical equipment, to nationally recognized electrical safety standards (CSA, UL, IEC, etc.).
- Provide technical expertise and maintain report reviewer status in one or more product categories.
- Must have expertise in 60601 standards with experience in SCC, OSHA and CB Scheme requirements.
- Become familiar with the QAI quality system and administrative procedures.
- Be able to travel throughout Canada and the USA as business dictates.
- Be able to write and review concise, objective, and informative test reports, and documents.
- Perform factory inspections and field evaluations at remote client sites.
- Be able to interact effectively and professionally with customer and staff, as required.
- Must be willing to part of an energetic team with a can-do attitude.

QUALIFICATIONS: The successful candidate will:

- Bachelor's degree in electrical engineering, or equivalent.
- 5 years directly related experience.
- Possess superior MS Word and Excel skills, be proficient with Email and Adobe Acrobat.
- Possess "Good Laboratory Practice" skills essential for testing products.
- Possess good interpersonal and communication skills.

Key Technical Competence:

- Practical knowledge in the areas of expertise.
- Able to provide technical guidance on requirements in testing, inspection, and/or certification in their relevant field of expertise.
- Able to evaluate necessary requirements for testing, inspection, and/or certification and develop timelines which meet the needs of the client and QAI.
- Able to meet expected timelines and grasps the concept of prioritization.
- Able to multi-task and coordinate many activities across multiple departments, teams, and locations within the organization.
- Able to identify conformance to test, inspection, and/or certification criteria and communicate this to clients and throughout the organization.

ADDITIONAL INFORMATION:

- Candidates must hold a valid BC drivers license.
- Candidates must hold a valid passport, or be able to obtain a valid passport, and must be able to travel to the US and international destinations.

APPLYING:

Interested candidates should submit their applications to jstadnik@gai.org. Please indicate the QAI Job number in the subject line of the email and in the subject line of your cover letter.