

Job Title	Factory Inspector – Building Products
Position Type (ft/pt/ct)	Contractor
Number of Position(s)	1
Location	Virginia (North East), Maryland (South East), Washington DC (DC)
Reports To	Inspection Manager
Posting Date	Immediate
Posting End Date	Open until filled

BACKGROUND:

Founded in 1994, QAI Laboratories is an independent testing, inspection and certification body with offices in Burnaby (BC), Toronto (ON), Los Angeles (CA), and Tulsa (OK). The QAI name and logo are well recognized throughout the industry resulting in steady growth of the business.

As such, we are currently seeking qualified individuals to join our growing **Inspection** Department.

The role involves, but not limited to:

Factory Inspector

- Perform inspections of manufacturing facilities to ascertain conformance of those facilities with specific quality and manufacturing requirements. Inspection of products such as building materials, plumbing and gas components, electrical components and other products as may be required by QAI.
- Maintains a high level of technical competence in the field of inspection and attention to detail.
- Manages day-to-day activities with respect to scheduling and reporting.
- Write inspection reports detailing evidence viewed during inspections and recording any identified issues.
- Become familiar with the QAI quality system and procedures, learn to use QAI inspection report templates and follow QAI’s inspection procedures.

Minimum Qualifications:

- Must have a technical diploma in an Engineering discipline or equivalent and be able to work with limited supervision in a specific inspection area.
- Possess basic understanding of building codes, construction methods, plumbing and gas assemblies, and electrical systems.
- Must be familiar with standard office software and have good written and oral communication skills.
 - Able to read, write and communicate fluently in English.
 - Other language is an asset
- Possess the ability to read and understand quality documents and inspection reports.
- Possess the ability to write accurately and concisely using technical language.
- Be well organized and detail oriented.
- Be able to plan/coordinate and travel throughout Canada and USA upon request.
 - Valid driver’s license
 - Valid passport

Key Technical Competence:

- Demonstrates sound professional judgement in the applicable field of inspection.
- Conducts inspections in a safe manner adhering to good safety practices and all applicable safety rules and guidelines.
- Able to communicate inspection requirements to clients.
- Knowledgeable of best inspection practices and works to implement them.
- Able to perform inspections of client facilities and identify areas of improvement and nonconformance.
- Able to review documentation and processes and determine conformance.
- Possess sound knowledge of manufacturing best practices.
- Able to review corrections taken by client and decide if the corrections are acceptable.

Our ideal candidate:

- a self starter with a positive attitude and has a keen eye for details
- a self motivated, ambitious, passionate and a competitive team player,
- can interact with clients in a friendly and professional manner
- have excellent organization and communication skills

We invite you to send us your resume to hr@qai.org. Please quote the job title and your name in the subject line of your e-mail.

We thank all applicants in advance for their interest; however only those under consideration will be contacted.