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WEBSITE: WWW.QAI.ORG

QAI Job Number: **QAI-Compliance Services-112621**
JOB TITLE: Compliance Engineer
LOCATION: Mentor, Ohio
CATEGORY: Compliance Services
CLOSING DATE: OPEN UNTIL FILLED

BACKGROUND:

Founded in 1994 by a group of experienced certification and testing experts, QAI is an independent third-party testing, inspection and certification organization which serves the building, technology, and construction industries (among others) with cost effective solutions through our in-house capabilities / services, and an established world-wide network of qualified affiliates. The QAI name and logo have become well recognized throughout the Certification world resulting in steady growth of our Certification, Testing, and Inspection business streams.

Join our Team! Learn, Develop, Grow!

At QAI, you will have the opportunity to put your aptitude, experience, knowledge, and desire to learn to the test. We make a difference in people's lives through the work we do as a top-notch Product Testing, Certification, and Inspection body whilst providing rewarding careers for our employees.

QAI has an exciting career opportunity within the Compliance Services department. The **Compliance Engineer** position will play a key role in testing of various systems, evaluating electromagnetic field effects on electrical equipment, and confirming compliance with various applicable EMI/EMC requirements. He will be responsible for testing and assessment activities including preparing and conducting test procedures and evaluating test results.

The ideal candidate will be someone who is positive, engaging, self-motivated, an effective communicator, solutions oriented, responsive, skilled at developing internal and external customer relationships, keen on generating new business opportunities, and thrives in a team environment.

RESPONSIBILITIES: The successful candidate will perform, but not be limited to, the following duties:

- Perform EMC and safety evaluation of industrial machines in accordance with applicable standards and test plans
- Assess machinery and product compliance with international (IEC and ISO) standards
- Draft machine audit finding reports, safety, EMC and acoustic test reports
- Ability to articulate and communicate verbally and written concepts well

EDUCATION AND EXPERIENCE QUALIFICATIONS: The successful candidate will have:

- Degree from an accredited University in Electrical Engineering or related with additional emphasis on electromagnetic theory is preferred
- Two years work experience in the field of machine safety and electromagnetic compatibility (EMC) performance evaluation
- Mechanical aptitude
- Background experience in the utilization of general EMC and general laboratory test software
- Basic understanding and ability to read electrical and mechanical diagrams
- Literacy in basic word processing, spread sheet and communications software
- Excellent written/oral communication skills and superior presentation skills
- Possess strong working knowledge of MS Word, Excel, PowerPoint
- Ability of work in a fast-paced environment, independently and with team members
- Must be self-motivated and assertive
- Ability to travel (25%)



PERSONAL QUALIFICATIONS:

- Comfortable at working alone without supervision
- Willingness to travel, being away from home base 1 to 2 nights at a time, 2 or 3 time a month
- Ability to articulate and communicate verbally and written concepts well
- Strong communication skills and the ability to work with customers as a team
- Comfortable operating in a hands-on working and learning environment; Present a professional demeanor and appearance at all times

ADDITIONAL INFORMATION:

- Candidates must hold a valid driver license
- Candidate must hold a valid passport or be able to obtain a valid passport, and be able to travel to international locations (mostly Canada, US travel).

APPLYING:

QAI Laboratories offers a competitive compensation and benefits package including base salary and bonus/commissions, medical, dental, and other perks. We are committed to the long-term success of our employees.

Interested? Please submit your resume and cover letter with salary requirements to QAI via email at hr@qai.org

Note: Applications will only be accepted when emailed in MS Word or PDF format and must have a job-specific cover letter. Please be sure to include the QAI job number in the subject line.

Equal Opportunity Employer

QAI Laboratories is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to sex, race, color, religion, national origin, age, marital status, political affiliation, sexual orientation, gender identity, genetic information, disability or protected veteran status. We are committed to providing a workplace free of any discrimination or harassment.